

COUNCIL FOR TECHNICAL EDUCATION
(A STATUTORY BODY OF GOVERNMENT OF INDIA)

F. No. AICTE-CRC/DIP-ENGG/ (MP)/2009-2010/
26th May 2009

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To

The Principal Secretary
Higher and Technical Education
Manpower Planning Department
Govt. of Madhya Pradesh
Vallabh Bhawan, Bhopal- 462 004

Sub: AICTE approval to Government Polytechnic College, Shidhi, Madhya Pradesh for conduct of diploma programme in Engineering and Technology for the academic year 2009-2010

Sir,

As per the AICTE approval process for diploma institutions, Under Section 10(k) of the Act, 1987, and norms, standards, procedures and conditions prescribed by the Council from time to time and based on the recommendations of State Level Committee, I am directed to convey approval of the Council to **Government Polytechnic, Shidhi, Madhya Pradesh** for conduct of the following courses and intake:

Sl. No.	Name of the courses	Duration	Intake	Period of approval
1	Diploma Course in electronics & Telecommunication Engineering	3 years	60	2009-2010
2	Diploma Course in Computer Science & Engineering	3 Years	60	2009-2010
3	Diploma Course in Automobile Engg.	3 Years	60	2010-2011
4	Diploma Course in Mining Engineering	3 Years	60	2011-2012
Total			240	

Note: The Letter of Approval (LOA) shall be valid for two years from the date of issue of letter of approval for fulfilling State Government requirement of admission.

The **Government Polytechnic, Shidhi, Madhya Pradesh** obtain necessary permission from the concerned State Government. The applicant Society/ Trust/Institution shall send information about commencement of the above courses to AICTE. In case the institution could not commence the above mentioned courses for whatsoever reasons during the two years period from the date of issue of this letter, the approval becomes invalid and the applicant society/Trust shall have to make fresh application to the concerned State Government for grant of fresh approval.

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The approval is further subject to fulfillment of following conditions.

1. That the management shall provide adequate funds for development of land and for providing related infrastructural, instructional and other facilities as per norms and standards laid down by the Council from time to time and for meeting recurring expenditure.
2. (a) That the admission shall be made only after adequate infrastructure and all other facilities are provided as per norms and guidelines of the AICTE.
(b) That the admissions shall be made accordance with the regulations notified by the Council from time to time.
(c) That the admissions shall be made in accordance with the regulations notified by the Council from time to time.
(d) That the admissions of the courses shall be made only after the affiliating body/ State Board has given permission to start the course.
(e) That the institution shall not allow closure of the institution or discontinuation of the courses(s) or start any new course(s) or alter intake capacity of seats without the prior approval of the Council.
(f) That no excess admission shall be made by the institution over and above the approved intake under any circumstances.
(g) That the institutions shall not have any collaborative arrangements with any Indian and /or Foreign Universities for conduct of technical courses other than those approved by AICTE without obtaining prior approval from AICTE.
(h) That the institution shall not allow conduct of any unapproved course(s) whether technical or non-technical in the premises of AICTE approved institution/campus and or in the name of the institution without prior permission from AICTE.
3. That the institution shall operate only from the approved location, and that the institution shall not open any off campus study centers/extension centers directly or in collaboration with any other institution/ organization for the purpose of imparting technical education without obtaining prior approval from the AICTE.
4. That the tuition and other fees shall be charged as prescribed by the Competent Authority within overall criteria prescribed by the Council form time to time. No capitation fee shall be charged from the students/guardian of students in any form.
5. That the accounts of the institution shall be audited annually by a certified Chartered Accountant and shall be open for inspection by the Council or any body or persons authorized by it.

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6. That the Director/Principal and the teaching and other staff shall be selected according to procedures, qualifications and experience prescribed by the Council from time to time and pay scales are as per the norms prescribed by the Council from time to time.
- 7 (a) That the institution shall furnish requisite return and reports as desired by AICTE in order to ensure proper maintenance of administrative and academic standards.
- (b) That the technical institution shall publish an information booklet before commencement of the academic year giving details regarding the institution and courses/programmes being conducted and details of infrastructural facilities including faculty etc. in the form of mandatory disclosure. The information booklet shall be made available to the stakeholders of the technical education on cost basis. The Mandatory Disclosure information shall be housed in the institution web-Site. The information shall be revised every year with updated information about on all aspects of the institution.
- (c) That it shall be mandatory for the technical institution to maintain a Website providing the prescribed information. The Website information must be continuously updated as and when changes take place.
- (d) That a compliance report in the prescribed format along with mandatory disclosures on fulfillment of the above conditions, shall be submitted each year by the institution within the time limit prescribed by the Council from time to time.
- (e) That if Technical Institution fails to disclose the information or suppress and or misrepresent the information, appropriate action could be initiated including withdrawal of AICTE approval.
8. That all the laboratories, workshops etc. shall be equipped as per the syllabi of the concerned affiliated University and shall be in operational condition before making admissions.
9. That a library shall be established with adequate number of titles, books, journals (both Indian and Foreign) etc. as per AICTE norms.
10. That a computer Centre with adequate number of terminals, Printers etc. shall be established as per AICTE norms.
11. The Director of Technical Education through Expert Committee may carry out random inspection round the year for verifying the status of the institutions to ensure maintenance of norms and standards.
12. That that Director of Technical Education may also conduct inspections with or without notifying the dates to verify specific complaints of mis-representation, violation of norms and standards, mal-practices etc.

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13. That the institution by virtue of the approval given by the Council shall not automatically become claimant to any grant-in -aid from the Central or State Government
13. That the Management shall strictly follow further conditions as may be specified by the Council from time to time.
14. That the institution shall take appropriate measures for prevention of ragging in any form, in the light of directions of Supreme Court of India in Writ Petition No. (c) 656/1998. Incase of failure to prevent the instances of ragging by the institution, the Council shall take appropriate action including withdrawal of approval.
15. The in the even of a student/candidate withdrawing before the starting of the course, the wait listed candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of not more than Rs. 1000/- (Rupees One thousand only) shall be refunded and returned by the institution/ University to the student/candidate withdrawing from the programme. It would not be permissible for institutions and Universities to retain the School/Institution Leaving Certificates in original to force retention of admitted students (See Public Notice AICTE/DPG/03(01)/2008.
16. In the event of non-compliance by the **Government Polytechnic, Shidhi, Madhya Pradesh** with regard to guidelines, norms and conditions prescribed from time to time the Council shall be free to take measures for withdrawal of its approval or recognition, without consideration of any related issued and that all liabilities arising out of such withdrawal would solely be that of **Government Polytechnic, Shidhi, Madhya Pradesh**.

Yours faithfully

(Sandeep Singhal)
Regional Officer

Copy to:

1. The Adviser (E &T), AICTE, New Delhi.
2. Director, Directorate of Technical Education, MP
3. The Principal, Government Polytechnic, **Shidhi**, Madhya Pradesh
4. The Director, Directorate of State Board of Technical Education and Training, Bhopal, Madhya Pradesh
5. Guard file